

The Friends of Woking Community Hospital
(Also known as “the League of Friends of Woking Community Hospital”, “Friends of Woking
Community Hospital” or “FWCH”)
Registered Charity Number 261396

Trustees’ Annual Report for the period 1st February 2015 to 31st January 2016

The Charity has no Principal Address

The Charity Commission’s correspondent for FWCH is

Peter Spreckley
White Lodge
Pond Road
Woking, Surrey GU22 0JT

The Charity Trustees who manage the charity are, and were during the reporting period:

Mrs L L Chatwin	President
Mr J Allan	Chairman
Mr P W Spreckley	Treasurer and Vice-Chairman
Mr P W Ankers	Secretary
Mrs M Forsyth	
Mrs B Hedges	(from 8 th April 2015)
Mr B J Luckham	
Mrs M-T Whatley	

The Charity is governed by its Constitution, and is constituted as an Association.

The Trustees are elected by the members of the Association at the Annual General Meeting. Trustees retire in rotation, and are eligible for re-election. If necessary, Trustees can be elected temporarily by the other Trustees at a properly constituted meeting, and confirmation sought at the next Annual General Meeting.

The Trustees seek to broaden the group from which both members and Trustees of FWCH are drawn, so that it can fully reflect the users of the Community Hospital.

The objects of FWCH are:

To relieve patients and former patients of the Woking Community Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped or infirm and, generally, to support the charitable work of said Hospital.

The main activities of FWCH in relation to these objects are:

- Raising funds, mainly through subscriptions, donations and legacies, street collections and local events.
- Providing funds to the Hospital for their purchase of specified equipment, chosen by the Hospital, as agreed in advance with FWCH. This has now resumed after two years' pause due to NHS reorganisation. The process has not been entirely straightforward, but FWCH, Virgin Care, NHS Property Services and NW Surrey Clinical Commissioning Group

("CCG") are cooperating to ensure that donations are for public benefit, and are not for items in the NHS/Virgin Care contract.

- Other gifts of money to the Hospital
- Volunteer activity at the Hospital. The Volunteer activity includes decorating the Hospital at Christmas, giving Christmas cards to the patients, and maintaining part of the Hospital gardens.

Bequest by the late Sir Alec Bedser

We are very pleased to report that the bequest by Sir Alec Bedser is being used for a project which is very important both for the Hospital and for the people of Woking. The "Bedser Hub" will be the focal point for integrated care of the frail and elderly in the Woking area. It started operation on a limited scale on 16th December 2015, and is expected to be fully operational before its official opening on 26th February 2016. It is the first of three such hubs planned for North West Surrey.

The bequest is being used to provide the greater part of the cost of remodelling what had been the Willows Ward for use as the Hub. Our donations to NHS North-West Surrey Clinical Commissioning Group are in stages, reflecting, and lagged from, their own payments for the remodelling work. We expect to have donated the whole of the Bedser bequest, including accrued interest, by end-April 2016.

FWCH's receipts

During the year, FWCH's receipts totalled £21,565.

Members' subscriptions contributed £5,132. The trend of subscriptions is slowly downwards.

Our fundraising activities contributed £4,660, of which £2,100 was from the Plant Sale. This was again hosted by Jon Allan, and organised by Margaret Dawes, thereby attracting the financial support of Barclays. £1,676 was received from the sale of Christmas cards, organised by Jon Allan and Morna Gemmell. The bridge afternoon yielded £584, and also prompted a number of donations. The annual tinshake brought £301.

Donations received totalled £8,442. We have again benefited this year from splendid donations in gratitude for the care given by Bradley Ward. £2,000 was received from the CA Redfern Charitable Foundation for the care given to Margaret Robinson. A further £757 was received in memory of Gloria Liddaman, and £3,323 was raised by Team Esteem. Further notable donations were £648 from Waitrose Goldsworth Park, £647 from Sands at Bleak House – the proceeds of a raffle which they ran for our benefit, and £200 from the ASDA foundation.

Interest received was £ 3,330

Gifts to the Hospital

Priorities for equipment to be funded by FWCH are set by the Hospital in consultation with NHS – specifically NHS Property Services and NHS North-West Surrey Clinical Commissioning Group - and an affordable Wish List is agreed, typically twice a year, with FWCH.

Gifts to the Hospital during the year have been £8,091. This has funded a mixture of minor equipment items – tables, chairs, fans, games for patients – and other usual support such as the

Ward Christmas parties. This figure takes no account of the very high level of Wish List items which we have agreed to fund, but for which we have not yet been asked for donations.

The Hospital is helped by a number of volunteers apart from ourselves. For this reason, we are very pleased to be contributing to the cost of the Craft project in the Bradley Ward, which is helping patients with brain injuries to recover their capabilities. The volunteers running this project are using a modest amount of funding from us to provide materials for the project.

As our accounts are based on receipts and payments, much of the catching up still shows, as at January 2015, as a very large Wish List. At 31 January 2016, Wish List items which had not yet been funded totalled £44,741.

FWCH's Reserves are maintained at a level in excess of all known and probable obligations, taking no account of anticipated income.

On a receipts and payments basis, these reserves are represented by cash in accounts with three UK Clearing Banks (two of which are part of the Lloyds group, but with separate FSA registrations), with Virgin Money and with CAF Bank.

The Reserves are a single, general, fund.

The Trustees consider that the major risks to FWCH are:

- Litigation related to equipment funded by the Association. This risk is managed by ensuring that FWCH's role is strictly limited to the provision of funds, and by having Public Liability Insurance.
- Litigation arising from the voluntary work done by its members. This risk is managed by limiting the scope of work undertaken, by care in its execution, and by having Public Liability Insurance.
- Re-allocation of funded equipment to other Hospitals. This risk is managed by obtaining letters of undertaking from the Hospital on items costing over £1,000, but in the end the matter is in the power of the NHS and Virgin Care.
- Risk of bank collapse. This is not thought at all likely, but its effects would be severe, so the risk is mitigated by spreading funds across five reputable UK banks, separately authorised by the PRA and regulated by the FCA and PRA. When the Bedser legacy has been donated, the charity's funds will be very much less, and the cover given by the FSCS will be adequate with fewer accounts.
- Risk of acting improperly in making donations for the benefit of the Hospital. This is being managed by careful review of Wish Lists, guided by the procedures which have been developed with NHS and Virgin Care.

Declarations

(i) The Trustees declare that they have approved the Trustees' report above.

(ii) The Trustees declare that there have been no serious incidents within the Charity during the reporting period or subsequently that could significantly harm the Charity's property, work, beneficiaries or reputation; nor have there been other matters in that period which they should have brought to the attention of the Charity Commission.

Signed on behalf of the charity's trustees

Jonathan Allan
Chairman

Peter Spreckley
Treasurer