

The Friends of Woking Community Hospital
(Also known as “the League of Friends of Woking Community Hospital”, “Friends of Woking Community Hospital” or ”FWCH”)
Registered Charity Number 261396

Trustees’ Annual Report for the period 1st February 2013 to 31st January 2014

The Charity has no Principal Address

The Charity Commission’s correspondent for FWCH is

Peter Spreckley
White Lodge
Pond Road
Woking, Surrey GU22 0JT

The Charity Trustees who manage the charity are, and were during the reporting period:

Mrs L L Chatwin	President (from 16 April 2013)
Mr J H FGemmell	Chairman (to 16 April 2013)
Mr J Allan	Chairman (from 16 April 2013)
Mrs J Sanderson	(to 4 November 2013) Secretary
Mr P W Spreckley	Treasurer (and Vice-Chairman from 16 April 2013)
Mr P W Ankers	Membership Secretary (and Acting Secretary from 4 Nov. 2013)
Mrs M J Dawes	(to 16 April 2013)
Mrs M Forsyth	
Mr B J Luckham	(from 16 April 2013)
Mrs M-T Whatley	

The Charity is governed by its Constitution, and is constituted as an Association.

The Trustees are elected by the members of the Association at the Annual General Meeting. Trustees retire in rotation, and are eligible for re-election. If necessary, Trustees can be elected temporarily by the other Trustees at a properly constituted meeting, and confirmation sought at the next Annual General Meeting.

The Trustees seek to broaden the group from which both members and Trustees of FWCH are drawn, so that it can fully reflect the users of the Community Hospital.

The objects of FWCH are:

To relieve patients and former patients of the Woking Community Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped or infirm and, generally, to support the charitable work of said Hospital.

The main activities of FWCH in relation to these objects are:

- Raising funds, mainly through subscriptions, donations and legacies, street collections and local events.
- Providing funds to the Hospital for their purchase of specified equipment, chosen by the Hospital, as agreed in advance with FWCH. This has largely been in abeyance during the current year because of the difficulty in finalising a procedure for donation which ensures that donations are for public benefit and meet the needs both of the body responsible for providing health services (NHS, as represented by NW Surrey Clinical Commissioning Group and by NHS Property Services) and of the Hospital Management (principally Virgin Care). The roles and perspectives of these two NHS bodies differ, and this has

contributed to our difficulties. Our proposals, based on legal advice, have, however, been cleared by the Charity Commission, and such amendments as we have since had to make in discussion with NHS are not seen as fundamental. As indicated in last year's report, we will continue to fund tangible items (such as equipment) through the NHS, but intangible ones (such as cash for Ward Xmas parties) direct to Virgin Care; but we will not fund any items whose provision is required by the NHS/Virgin Care contract.

- Other gifts of money to the Hospital
- Volunteer activity at the Hospital. The Volunteer activity includes decorating the Hospital at Christmas, giving Christmas cards to the patients, and maintaining part of the Hospital gardens.

Bequest by the late Sir Alec Bedser

As noted in the last three years' reports, the Trustees take the view that Sir Alec's substantial bequest should be used in a manner to perpetuate his memory. With all the changes in organisation affecting the Hospital, it has still not been possible to identify a suitable project. The bequest money is currently invested in interest earning bank deposits. Because current interest rates are less than prevailing inflation there is a marginal loss of value in real terms.

FWCH's receipts

During the year, FWCH's receipts totalled £24 thousand. This included a legacy of £5 thousand from our late President, Mrs Susan Patient. Our fundraising activities contributed £4 thousand, of which almost £2 thousand was from the Plant Sale which has replaced our previous Spring Market. Other donations contributed £3 thousand, members' subscriptions £5 thousand and bank interest £6 thousand.

Gifts to the Hospital

Gifts to the Hospital during the year have been minimal – £1 thousand – due to the procedural difficulties outlined above. We have every expectation that the value of gifts will return to its normal level, plus an element of catching-up, next year.

Priorities for equipment to be funded by FWCH are set by the Hospital in consultation with NHS – specifically NHS Property Services and NHS North-West Surrey Clinical Commissioning Group - and an affordable Wish List is agreed, typically twice a year, with FWCH. At 31 January 2014, Wish List items which had not yet been funded totalled £51 thousand.

FWCH's Reserves are maintained at a level in excess of all known and probable obligations, taking no account of anticipated income.

On a receipts and payments basis, these reserves are represented by cash in accounts with three UK Clearing Banks (two of which are part of the Lloyds group, but with separate FSA registrations), with Virgin Money and with CAF Bank.

The Reserves are a single, general, fund.

The Trustees consider that the major risks to FWCH are:

- Litigation related to equipment funded by the Association. This risk is managed by ensuring that FWCH's role is strictly limited to the provision of funds, and by having Public Liability Insurance.

- Litigation arising from the voluntary work done by its members. This risk is managed by limiting the scope of work undertaken, by care in its execution, and by having Public Liability Insurance.
- Re-allocation of funded equipment to other Hospitals. This risk is managed by obtaining letters of undertaking from the Hospital on items costing over £1,000, but in the end the matter is in the power of the NHS and Virgin Care.
- Risk of bank collapse. This is not thought at all likely, but its effects would be severe, so the risk is mitigated by spreading funds across five separately FSA-registered and reputable UK banks.
- Risk of acting improperly in making donations for the benefit of the Hospital. This is being managed by taking advice and consulting as described above.

Declarations

(i) The Trustees declare that they have approved the Trustees' report above.

(ii) The Trustees declare that there have been no serious incidents within the Charity during the reporting period or subsequently that could significantly harm the Charity's property, work, beneficiaries or reputation; nor have there been other matters in that period which they should have brought to the attention of the Charity Commission.

Signed on behalf of the charity's trustees

..19 February.. 2014
Jonathan Allan
Chairman

...19 February. 2014
Peter Spreckley
Treasurer